



Nortex Regional Planning Commission Public Safety Registration Form

Class Name: _____

Class Date(s): _____

Location: _____

Tuition: _____ Circle payment option: Pre-Pay or Bill Agency

Student's Name(s): _____ PID#
(Law Enforcement Only)

Student's Agency: _____

Agency Billing _____

Address: _____

Agency Phone #: _____ Contact Info: _____

(Information used by NRPC to notify students in case of any changes in class)

Cancellation Policy:

A registration may be cancelled, without obligation, by notifying our staff at least seven working days prior to the course presentation date. Course cancellations within seven working days will be charged a \$25.00 cancellation fee. Cancellations on the day of the course presentation will be charged the full course fee, for those classes that charge a fee. "No Shows" will be considered a cancellation and charged the full course fee. Cancellations will be considered received by the Law Enforcement Program when verified either by voice, email, or fax from a Law Enforcement Program staff member. Direct any questions regarding course cancellations to Laura Patterson, Public Safety Training Coordinator, (940) 322-5281.

I have read the cancellation policy above and hereby acknowledge registration.

Signature

Date

Once form is completed Fax to **(940) 322-6743** Attn: Laura Patterson or Mail to:

Nortex RPC
PO Box 5144
Wichita Falls, Texas 76307