



**FY 2023 Continuum of Care (CoC) Application
Detailed Instructions
for
Collaborative Applicants**

Office of Special Needs Assistance Programs (SNAPS)

Revised August 7, 2023

Purpose

This document provides Collaborative Applicants with guidance to complete the Fiscal Year (FY) 2023 Continuum of Care (CoC) Application for the FY 2023 CoC Program Competition. The CoC Application is one of two parts of the CoC Consolidated Application. The second part is the Priority Listings, including reallocation forms and all New, Renewal, and Replacement Project Listings for FY 2023 funding consideration by the U.S. Department of Housing and Urban Development's (HUD) Office of Special Needs Assistance Programs.

The CoC Application and the CoC Priority Listing are separate submissions in *e-snaps*; therefore, you must ensure that both the CoC Application and the CoC Priority Listing, with all project applications approved, ranked where required, or rejected, are submitted in *e-snaps* prior to the September 28, 2023 (unless HUD extends the deadline), CoC Program Competition application submission deadline.

Resources for Completing CoC Application Process

The [CoC Program Competition](#) page on HUD's website provides HUD-approved resources to assist you in completing the CoC Application, including:

- [Notice of Funding Opportunity \(NOFO\) for Fiscal Year \(FY\) 2023 Continuum of Care \(CoC\) Program Competition and Renewal or Replacement of Youth Homeless Demonstration Program](#);
- [24 CFR part 578](#);
- [CoC Application Navigational Guide](#);
- [Frequently Asked Questions](#); and
- [Current CoC-PHA Crosswalk Report](#), developed by a HUD-approved TA provider, to assist you in answering Question 1C-7 regarding Public Housing Agencies within Your CoC's Geographic Area.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into *e-snaps*.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

About the FY 2023 CoC Application

1. **200 total points available.**
2. **CoC Bonus Projects**—NOFO Sections II.B.1. and V.B.2.b. Your CoC may submit CoC Bonus project applications up to 7 percent of your CoC's Final Pro Rata Need (FPRN)

and might be eligible for CoC Bonus funding if your CoC Application demonstrates project applications are ranked based on how they improve system performance and reallocates lower performing projects to create new higher performing projects.

3. **Domestic Violence (DV) Bonus Projects**—NOFO Sections I.B.2.b.(8), I.B.2.c.3.1. and I.B.3.1. Your CoC may submit DV Bonus project applications up to the Bonus amount listed on the FY 2023 Estimated ARD Report and might be eligible for DV Bonus funding if your CoC Application demonstrates project applications are ranked based on how they improve system performance. Your CoC may apply for multiple Permanent Housing-Rapid Rehousing (PH-RRH) and Joint Transitional Housing-Permanent Housing-Rapid Rehousing (Joint TH and PH-RRH) projects but limited to only one Supportive Services Only-Coordinated Entry (SSO-CE) project. All DV Bonus project applications must commit to following a housing first approach.
4. If you imported information from the FY 2022 CoC Application, you are responsible for reviewing all pre-populated information to ensure it is current and accurate.
5. We will only consider responses provided to individual questions unless otherwise stated in this guidance.
6. For narrative responses, we recommend you draft responses in a word processing program with a character counter to ensure responses do not exceed the character limit allowed in the text field—then carefully copy and paste your response to the correct response field in *e-snaps*.
7. Unless otherwise noted in the question, dates referred to as Fiscal Year (FY) are from October 1, 2021 to September 30, 2022.