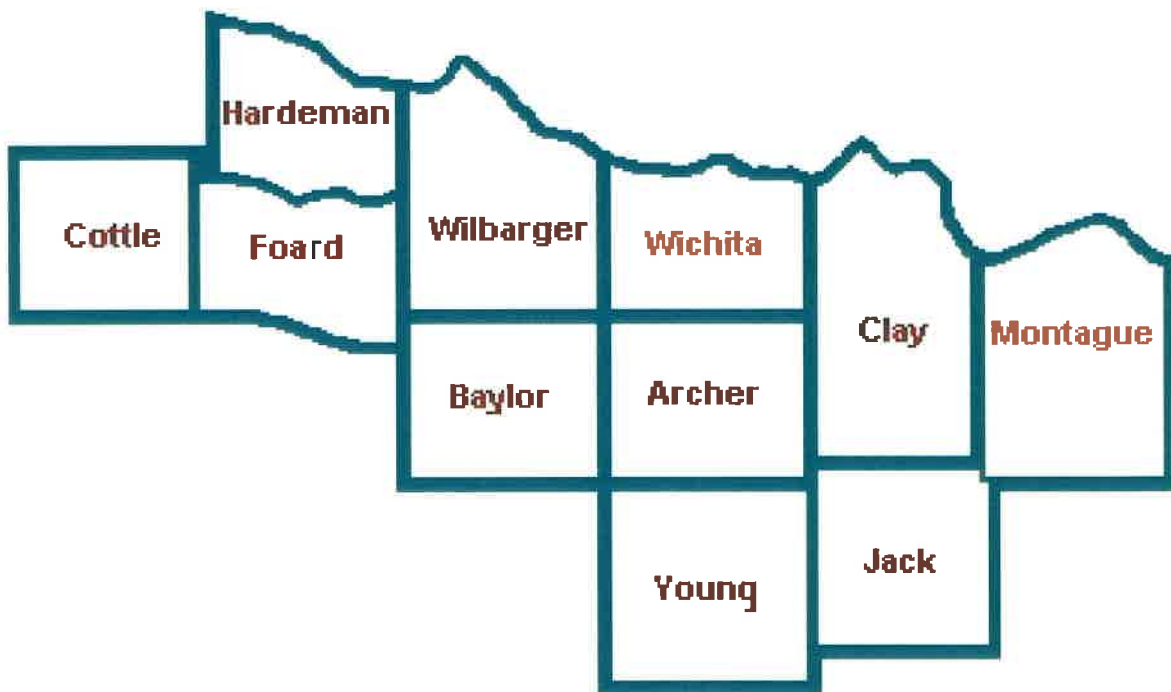


NORTEX

REGIONAL

PLANNING

COMMISSION



Executive Committee

Agenda

February 15, 2024

NORTEX REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE MEETING

Thursday, February 15, 2024 at 12:00 P.M.

Galaxy Center #2 North
4309 Jacksboro Highway, Suite 200, Wichita Falls, Texas
(Entrance at the side of building on the north end)

“Those individuals requiring interpretative services should contact Nortex Regional Planning Commission at the following TDD number 1-800-735-2989 within five business days of the posted meeting day.”

A G E N D A

All items marked as part of the Consent Agenda will require no individual deliberation by the Executive Committee. Each voting Committee member has the prerogative of removing an item from the Consent Agenda to be considered separately.

1. Call to order.

2. Invocation.

3. Pledge of Allegiance.

4. Introduction of Guests.

5. **Consent Agenda Items:**

-Action Requested

A. Review and Approval of the minutes of the General Membership Committee meeting held on January 18, 2024.

B. Reception of Advisory Committees' Minutes:

1. Solid Waste Advisory Committee meeting on January 24, 2024.
2. Human Services Advisory Council meeting on January 29, 2024.

C. Review and Approval of the Unaudited Financial Statements for 4th Quarter FY2022-23.

6. Report from the Solid Waste Advisory Committee:

-Action Requested

A. Review and Approval of the Scoring and Ranking of FY2024 Solid Waste projects.

7. Executive Director's Report.

a). Departmental Updates.

8. Announcement of Upcoming Meetings/Events.

9. Adjournment.

NORTEX REGIONAL PLANNING COMMISSION

General Membership Committee Minutes

Thursday, January 18, 2024 at Noon

**4309 Jacksboro Highway, Suite 200, Large Conference Room
Wichita Falls, Texas**

MEMBERS:

Mr. Billy Don Clark, Electra Hospital, Chair
Judge Randy Jackson, Archer County
Judge Rusty Stafford, Baylor County
Judge Mike Campbell, Clay County
Judge Karl Holloway, Cottle County
Judge Mark Christopher, Foard County
Judge Ronald Ingram, Hardeman County
Judge Keith Umphress, Jack County
Judge Kevin Benton, Montague County
Judge Jim Johnson, Wichita County
Judge Greg Tyra, Wilbarger County
Judge Win Graham, Young County
Mr. Bert Cunningham, City of Bowie
Mr. Mike Whaley, Representing City of Burkburnett
Mayor Kathy Butler, City of Quanah
Ms. Lauren Bush, City of Seymour
Mayor Pam Gosline, City of Vernon
Councilor Bobby Whiteley, City of Wichita Falls
Mr. John Strenski, Wichita Falls ISD
Mr. Mike Beimer, Hardeman County Hospital
Mr. Brad Beauchamp, Representing Vernon College
Mr. Fabian Heaney, Red River Authority of Texas
Mr. Paul Hopkins, Wichita Wilbarger 9-1-1

GUESTS:

Ms. Jennifer Foster, Office of Senator Charles Perry
Ms. Melanie Berry, Office of Senator Drew Springer
Ms. Liz Flynn, Office of Representative Ronny Jackson
Ms. Erica Carian, Office of Representative Ronny Jackson
Commissioner Austin Daniel, City of Electra
Ms. Kim Cryer, City of Electra Administrator
Ms. Sharon Hulcy, Workforce Solutions
Mr. Whit Cross, TDEM, Montague County
Mr. Ron Butler, TDEM, Jack County
Mr. Woody Gossom, Perdue Brandon Law Firm
Ms. Deborah Milbern, Grant Works
Ms. Pam Hughes Pak, Atmos Energy

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GENERAL MEMBERSHIP COMMITTEE MINUTES

January 18, 2024

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STAFF:

Mr. Dennis Wilde, Executive Director
Ms. Shana Ferguson, Director of Finance
Ms. Lillian Lafaele, Director of Criminal Justice
Ms. Tina Johnson, Director of Emergency Planning
Ms. Renee Williams, Director of Area Agency on Aging
Mr. Tim Bryant, Director of 9-1-1 Emergency Services
Mr. Adam Steed, Director of Economic Development
Ms. Diane Morgan, Director of Housing Services
Ms. Jan Bowerman, Administrative Assistant

Chair Billy Don Clark called the meeting to order at 12:11 p.m. He called on Judge Mike Campbell to give the invocation. The Committee cited the Pledge of Allegiance. Chair Clark asked for self-introductions from the assembled group.

Chair Clark addressed the next item on the agenda which was the approval of the consent agenda. The consent agenda item was as follows: approval of the minutes of the Executive Committee meeting held on November 16, 2023. Chair Clark asked if anyone wished to remove the item from the consent agenda for further discussion. There being none, a motion was made by Judge Randy Jackson and seconded by Judge Greg Tyra to approve the consent agenda as presented. Motion carried.

Chair Clark proceeded to the next agenda item which was review and approval to submit the Solid Waste grant application for Fiscal Year 2024/2025 to Texas Commission on Environmental Quality (TCEQ) in the amount of \$115,000.00. He asked Mr. Adam Steed to speak. He stated he is seeking approval to submit the Solid Waste grant application for Fiscal Year 2024/2025 to TCEQ in the amount of \$115,000.00 for fiscal year 2024 and \$115,000.00 for fiscal year 2025. He stated this money will be used to cover solid waste grant activities within our region. A motion to submit the Solid Waste grant application to TCEQ was made by Judge Ronald Ingram and seconded by Judge Mark Christopher. Motion carried.

Chair Clark proceeded to the next agenda item which was review and approval to submit the State Homeland Security Program grant application for Fiscal Year 2023/2024 to the Office of the Governor in the amount of \$157,464.00. He asked Mrs. Tina Johnson to speak. She stated she is requesting approval to submit the State Homeland Security Program grant application for Fiscal Year 2023/2024 to the Office of the Governor in the amount of \$157,464.00. She stated this money will be used to cover homeland security activities within our region. A motion to submit the State Homeland Security Program grant application was made by Judge Greg Tyra and seconded by Judge Ronald Ingram. Motion carried.

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GENERAL MEMBERSHIP COMMITTEE MINUTES

January 18, 2024

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Chair Clark went to agenda item eight which was the Special Election of the General Membership Committee's Special Purpose Districts to serve on the Executive Committee for FY 2023-2024. Based upon the consensus of those in attendance, the following appointments were made to represent their category on the Executive Committee:

River and Water Authorities:

Red River Authority of Texas

Soil and Water Conservation Districts:

Wilbarger SWCD #537

Hospital Districts:

Hardeman County Memorial Hospital

Independent School Districts above 1,000 Attendance:

Wichita Falls ISD

Independent School Districts under 1,000 Attendance:

Windthorst ISD

Colleges/Universities:

Vernon College

Cities below 500 Population:

City of Megargel and City of Windthorst

Other Special Purpose Districts:

Wichita Wilbarger 9-1-1

A motion was made and seconded by Judge Rusty Stafford to approve the appointments for special purpose districts as identified to serve on the Executive Committee for FY 2023-2024. Motion carried.

Chair Clark went to the next item on the agenda which was the Executive Director's report. He asked Mr. Wilde to give his report. Mr. Wilde reported on a Texas Department of Agriculture meeting that was held at Nortex Regional Planning Commission on January 11, 2024 pertaining to the CDBG grant program. He stated it was mostly for the new grant recipients. He stated his Financial Officer has closed the books for 09/30/2023 and that we are now preparing for our annual audit. He stated the Aging Department helped 700 people with their Medicare Part D plans. He stated the Aging Department submitted the ADRC grant and that we expect notification in July. Mr. Wilde stated his 9-1-1 staff was continuing to monitor

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GENERAL MEMBERSHIP COMMITTEE MINUTES

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the local 9-1-1 systems with no issues arising. He stated his Homeland Security Department is working on SERI grant application on behalf of the region. He further stated his staff is working on the grant review process for local projects under the SHSP/LETPA grant program. He stated that Mrs. Johnson is also working on the mitigation grant for the region. He stated the Housing Services Department is continuing to assist with prevention of evictions and loss of utilities concerning residents. Mr. Wilde stated the annual point in time count of the homeless population will be on Thursday, January 25, 2024. He stated there will be a Solid Waste Advisory Committee meeting on January 24, 2024 to score and rank the solid waste projects. Mr. Wilde stated the Criminal Justice Department is preparing for the next round of grant funding. He stated Ms. Lafaele is working with the Department of Public Safety for a training in the summer and there is a minimum requirement of 30 people. Ms. Lafaele stated CJAC will score and rank projects on March 28, 2024.

Chair Clark asked if there were any other business or announcements. He stated there were no meetings. There being no other business, the meeting was adjourned at 12:43 p.m.

PASSED AND APPROVED THIS 15th day of February 2024.

ATTEST:

Mr. Billy Don Clark, Chair

Judge Randy Jackson, Vice-Chair

**NORTEX REGIONAL PLANNING COMMISSION
SOLID WASTE ADVISORY COMMITTEE
January 24, 2024 at 9:00 a.m.
4309 Jacksboro Highway, Suite 200
Wichita Falls, Texas**

Members:

City/County

Lauren Bush, Chair	City of Seymour
Mayor Ronnie Allen	City of Crowell
Bert Cunningham	City of Bowie
Mike Whaley	City of Burkburnett
Danny Addison	City of Holliday
Chase Craighead	City of Vernon

Guests:

Tonya Hopper	City of Crowell
Arpegea Pagsuberon	City of Olney
Michael Jacoba	City of Olney
Commissioner Mickey Fincannon	Wichita County

Staff:

Adam Steed	Director of Economic Development
Dennis Wilde	Executive Director
Jan Bowerman	Administrative Assistant

Ms. Lauren Bush called the Solid Waste Advisory Committee to order at 9:00 a.m. The committee members introduced themselves.

Ms. Bush addressed item three on the agenda which was review and approval of the minutes from the Solid Waste Advisory Committee meeting on October 19, 2023. She asked if there were any additions, deletions or corrections to the minutes as presented. There being none, a motion was made by Mayor Ronnie Allen and seconded by Mr. Danny Addison. Motion carried.

Ms. Bush addressed item four on the agenda which was a vote to appoint Vice-Chair. She asked if anyone would be interested in that position. No one spoke up. There was a motion to make Mr. Bert Cunningham the Vice-Chair. A motion was made by Mayor Ronnie Allen and seconded by Mr. Mike Whaley. Motion carried.

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Solid Waste Advisory Committee Minutes

January 24, 2024

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Ms. Bush went to agenda item five on the agenda which was review of the scoring and ranking procedure. Mr. Adam Steed asked the committee to look over the scoring sheet. He stated the scoring sheet is divided into four parts with the possibility of scoring 100. He stated there is \$90,000.00 in available funds for FY2024. Mr. Steed went over the scoring ballot and explained each presenter has five minutes to present their project followed by any questions from the Committee. Mr. Steed stated the Committee members would score the projects at the end of each project.

Ms. Bush moved to agenda item six which was presentation of Solid Waste project proposals for FY24. Ms. Bush asked the City of Crowell to give their presentation. Mayor Ronnie Allen asked for \$13,300 for two projects. He stated the first project was the city of Crowell collection center fence is in need of repairs. He stated some of the sheet metal needs to be replaced due to wear and tear over the years. He stated the second project would be to pour one concrete pad for the 30 yard dumpsters which will cut down on the ruts and help with keeping things looking cleaner.

Ms. Bush asked Wichita County to give their presentation. Commissioner Mickey Fincannon asked for \$20,000 to purchase a roll off trailer and 5 roll off boxes to administer a county wide litter and debris removal program within Wichita County. He stated this equipment will allow the collection of all trash along the roadways along county easements.

Ms. Bush then called on City of Bowie to present their project. Mr. Bert Cunningham from the City of Bowie asked for \$9,256.32 for commercial-grade outdoor trash containers to place in high traffic areas like the city parks and the community center. He stated these containers are heavy enough to prevent being blown over by the wind, durable enough to survive the elements and designed to prevent access to domestic and wild animals.

Ms. Bush then called on City of Seymour to present their project. Ms. Lauren Bush asked for \$19,216.16 for a tire remediation project. She stated the goal of this project is to remedy 4,000 tires from the City of Seymour and its residents by contracting a company out of Abilene that can safely and within the TCEQ laws, pickup, transport and dispose of said tires. She stated by contracting this activity they are ensuring that all TCEQ rules and regulations are followed as to the collection, transportation and disposal of scrap tires.

Ms. Bush then called on City of Olney to present their project. Mr. Michael Jacoba was present at the meeting but stated Ms. Arpegea Pagsuberon was on ZOOM and

NORTEX REGIONAL PLANNING COMMISSION

Solid Waste Advisory Committee Minutes

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that she would be presenting the project. Ms. Pagsuberon stated the City of Olney was asking for \$14,303.25 to purchase a dump trailer which will be utilized for transporting materials, waste disposal, etc. which are integral to the success of our programs, initiatives and overall improvement of our community.

Ms. Bush then called on the City of Vernon to present their project. Mr. Chase Craighead asked for \$6,334.00 to conduct two community collections events in the spring of 2024 and in the fall of 2024. He stated these two community collection events will provide for collection and proper disposal of non-recyclable residential waste materials for which there is not a readily available collection alternative.

Ms. Bush addressed agenda item seven which was approval of the ranking of the FY2024 Solid Waste Implementation projects. Mr. Steed stated the good news was that all projects will be submitted for funding pending TCEQ final approval. He stated the total of all projects is \$82,409.73 and that leaves \$7,590.27 left. A motion to fund all the projects that were submitted and to roll over the \$7,590.27 for next year's projects was made by Mr. Mike Whaley and seconded by Mr. Danny Addison. Motion carried.

Ms. Bush went to agenda item eight which was discussion of regional projects. Ms. Bush stated that this was already discussed and the committee decided to roll over the \$7,590.26 for next year's projects.

Ms. Bush went to agenda item nine which was other business and there was none. The Solid Waste Advisory Committee adjourned at 10:47 a.m.

**Nortex Regional Planning Commission
HUMAN SERVICES ADVISORY COUNCIL MINUTES
Monday, January 29, 2024
2:00 P.M.
Nortex Regional Planning Commission
4309 Jacksboro Highway, Suite 200
Wichita Falls, Texas**

Committee Members:

Diane Morgan

Shelly Bitz

Shelley Bailey

Staff:

Renee Williams-AAA Director

Dee Anna Booker-ADRC Manager

Dee Anna called the meeting to order at 2:05 p.m.

Dee Anna asked if everyone had the opportunity to review the minutes of the October 2023 meeting and asked if there were any revisions, additions, or corrections. There were none. Diane Morgan made a motion to approve the minutes as submitted. Shelly Bitz seconded the motion, and the minutes were approved.

Area Agency on Aging of North Texas

Renee Williams, Area Agency on Aging (AAA) Director, reported that Open Enrollment is over and the three (3) AAA Benefits Counselors were able to serve over 700 clients. We received the amendment for part of the ADRC program through September. We also received more AAA funding for 2024 for benefits counseling, case management and homemaker services. The AAA staff has been busy assisting clients and a lot of those have been requesting utility assistance. We are hoping to receive more funding to get back to our previous funding levels. As mentioned at the last meeting, we will not be receiving ARP (American Rescue Plan) funding after 2024.

North Texas Aging & Disability Resource Center

Dee Anna Booker, Aging and Disability Resource Center (ADRC) Manager, informed everyone that she and Renee had attended the Housing Conference in Austin, December 11-13. We learned, at that meeting, that our ADRC Grant was up for bid. The bid proposal had been out since November 16th, and the application was due on January 18, 2024. Needless to say, the next four weeks were a blur of feverously putting our grant bid together to submit by the due date. We met the deadline with no time or energy to spare. We should hear something by July.

NORTEX REGIONAL PLANNING COMMISSION

Human Services Advisory Council Minutes

January 29, 2024

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ADRC calls have returned to average after the end of open enrollment and deliverables continue to be a constant deadline challenge, as some form of deliverable is due every month with the exception of May and November. There are seven (7) deliverable reports due in July alone.

Dee Anna asked about a housing development project she heard was being built off Southwest Parkway near Sisk Road. There was some discussion of this.

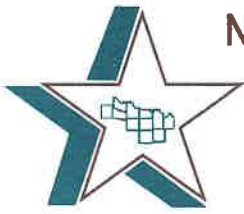
There was no one present who had not completed a conflict of interest form.

Dee Anna mentioned that we have gone past our time to formally elect a Chair and Vice Chair of the Advisory Council but that both Brandy Williams and Erin Perkins have not objecting to serving in these positions. Shelley Bailey made the Motion to elect these ladies to Chair and Vice Chair. Diane Morgan seconded the motion and the motion carried.

Diane discussed her programs and both Shelly Bitz and Shelley Bailey gave updates on HHSC interest lists and Medicaid.

The next regular meeting of the Advisory Council is scheduled for April 29, 2024 at 2:00 p.m. at Nortex Regional Planning Commission.

There being no further business, the meeting adjourned at 3:10 p.m.



February 2, 2024

M e m o r a n d u m

To: Dennis Wilde, Executive Director

From: Adam Steed, Director of Economic Development

Subject: Report from the Solid Waste Advisory Committee

The Solid Waste Advisory Committee (SWAC) met on January 24, 2024 to score and rank the solid waste projects. The total amount of funds to be awarded for projects was \$90,000.00. The total amount of submitted projects was \$82,409.73 which left a balance of \$7,590.27. The Solid Waste Advisory Committee voted to roll over the \$7,590.27 to be used for next year's projects. The SWAC recommended that the projects listed below be funded.

<u>Applicant</u>	<u>Project Description</u>	<u>Awarded Amount</u>
1. City of Crowell	Collection Center	\$13,300.00
2. City of Vernon	Community Collection events	\$ 6,334.00
3. City of Olney	Purchase a dump truck	\$14,303.25
4. City of Bowie	Purchase trash containers	\$ 9,256.32
5. City of Seymour	Tire remediation	\$19,216.16
6. Wichita County	Purchase a roll off trailer and boxes	<u>\$20,000.00</u>
TOTALS		<u>\$82,409.73</u>

Approval by the Executive Committee would be appreciated.

Agenda Item 6
Memo

Nortex Regional Planning Commission
SWAC Scoring Meeting
Wednesday, January 24, 2024

PROJECT	Comm #1	Comm #2	Comm #3	Comm #4	Comm #5	Comm #6	Avg Score
City of Crowell	22	24	24	25		23	
	23	15	25	25		24	
	23	25	24	25		24	
	23	25	22	25		24	
TOTALS	91	89	95	100		95	94.0
City of Vernon	22	23		25	15	24	
	22	25		25	15	24	
	23	25		25	15	24	
	23	20		20	15	24	
TOTALS	90	93		95	60	96	86.8
City of Olney	22	20	24		15	23	
	23	25	24		20	23	
	23	25	22		15	23	
	22	20	21		15	24	
TOTALS	90	90	91		65	93	85.8
City of Bowie	23	24	23		20	23	
	23	20	23		15	23	
	23	25	23		15	23	
	23	25	10		15	23	
TOTALS	92	94	79		65	92	84.4
City of Seymour	24		24	25	10	24	
	25		24	25	10	24	
	23		20	25	15	24	
	23		16	24	10	24	
TOTALS	95		84	99	45	96	83.8
Wichita County	23	15	23	5	15	24	
	20	20	22	5	20	24	
	23	25	15	5	20	24	
	23	20	25	5	20	24	
TOTALS	89	80	85	20	75	96	74.2