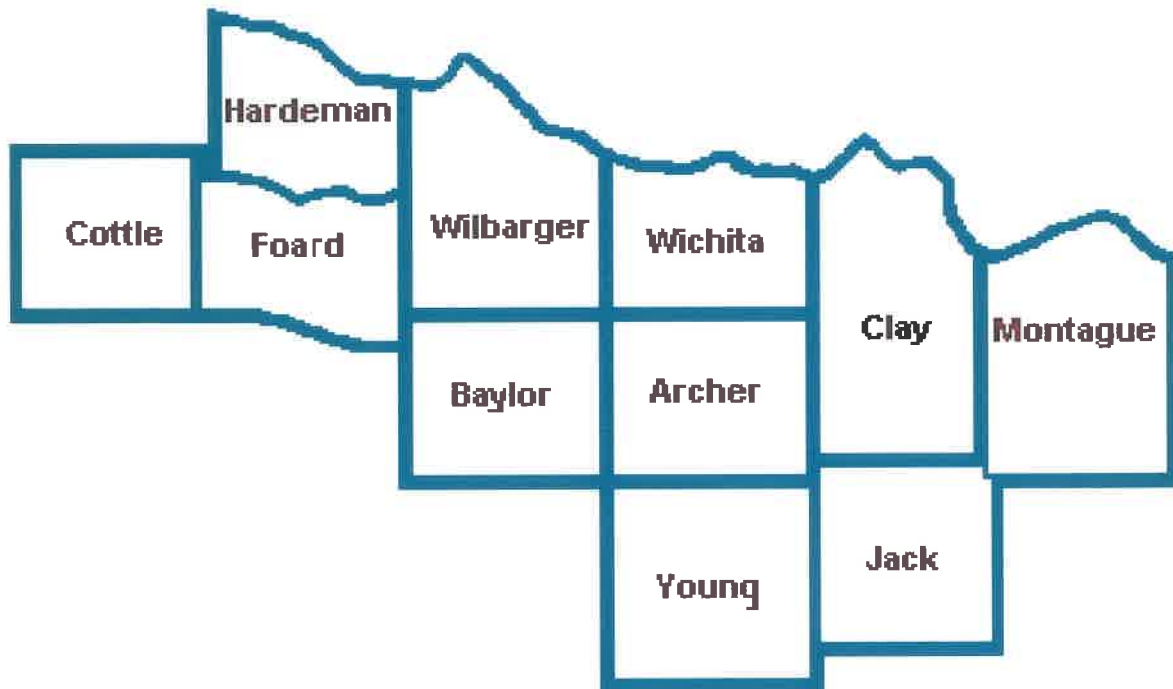


NORTEX

REGIONAL

PLANNING

COMMISSION



Executive Committee

Agenda

May 16, 2024

NORTEX REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE MEETING

Thursday, May 16, 2024 at 12:00 P.M.

Galaxy Center #2 North
4309 Jacksboro Highway, Suite 200, Wichita Falls, Texas
(Entrance at the side of building on the north end)

“Those individuals requiring interpretative services should contact Nortex Regional Planning Commission at the following TDD number 1-800-735-2989 within five business days of the posted meeting day.”

A G E N D A

All items marked as part of the Consent Agenda will require no individual deliberation by the Executive Committee. Each voting Committee member has the prerogative of removing an item from the Consent Agenda to be considered separately.

- 1. Call to order.**
 - 2. Invocation.**
 - 3. Pledge of Allegiance.**
 - 4. Introduction of Guests.**
 - 5. Public Comment.**
-
- 6. Consent Agenda Items:**
 - Action Requested
 - A. Review and Approval of the minutes of the General Membership Committee meeting held on April 18, 2024.**
 - B. Reception of Advisory Committees' Minutes:**
 1. Regionally Coordinated Transportation Planning Committee meeting held on April 17, 2024.
 2. Human Services Advisory Council meeting held on April 29, 2024.
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- 7. Update on the current activities of Nortex Housing Finance Corporation.**
 - Dave Clark

8. Executive Director's Report.

a). Departmental Updates.

9. Announcement of Upcoming Meetings/Events.

10. Adjournment.

NORTEX REGIONAL PLANNING COMMISSION

General Membership Committee Minutes

Thursday, April 18, 2024 at Noon

**4309 Jacksboro Highway, Suite 200, Large Conference Room
Wichita Falls, Texas**

MEMBERS:

Mr. Billy Don Clark, Electra Hospital, Chair
Judge Randy Jackson, Archer County
Judge Rusty Stafford, Baylor County
Judge Mike Campbell, Clay County
Judge Kevin Benton, Montague County
Judge Greg Tyra, Wilbarger County
Judge Win Graham, Young County
Mr. Bert Cunningham, City of Bowie
Mayor Pro-Tem Gayle Simpson, Representing City of Crowell
Mayor Billy Carlton, City of Henrietta
Mr. Jerry Fleming, Representing City of Iowa Park
Mayor Robert Fenoglio, City of Nocona
Mayor Kathy Butler, City of Quanah
Ms. Lauren Bush, City of Seymour
Mayor Pam Gosline, City of Vernon
Mayor Justin Keener, City of Windthorst
Mr. Mike Beimer, Hardeman County Hospital
Dr. Dusty Johnston, Vernon College
Mr. Paul Hopkins, Wichita Wilbarger 9-1-1
Mr. Bob Payton, Office of Representative James Frank

GUESTS:

Ms. Jennifer Foster, Office of Senator Charles Perry
Ms. Melanie Berry, Office of Senator Drew Springer
Ms. Liz Flynn, Office of Representative Ronny Jackson
Commissioner Christina Neumann, City of Electra
Mr. Michael Neumann, City of Electra
Ms. Lisa McDaniel, Workforce Solutions
Ms. Sharon Hulcy, Workforce Solutions
Mr. Whit Cross, TDEM, Montague County
Mr. Jared Cook, TDEM, Young County
Mr. Regan Reser, TDEM District Coordinator
Commissioner Henry Birdwell, Jr., Jack County
Ms. Mollie Lerew, Perdue Brandon Law Firm
Ms. Deborah Milbern, Grant Works

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GENERAL MEMBERSHIP COMMITTEE MINUTES

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GUESTS (Continued):

Mr. Charlie Martin, First Step
Ms. Kiawa Martinez, First Step
Mr. Lynn Henley, City of Nocona
Ms. Luann Yarberry, Higginbotham Insurance Company
Mr. Coby James, Higginbotham Insurance Company

STAFF:

Mr. Dennis Wilde, Executive Director
Ms. Shana Ferguson, Director of Finance
Ms. Tina Johnson, Director of Emergency Planning
Ms. Renee Williams, Director of Area Agency on Aging
Mr. Tim Bryant, Director of 9-1-1 Emergency Services
Mr. Adam Steed, Director of Economic Development
Ms. Diane Morgan, Director of Housing Services
Ms. Jan Bowerman, Administrative Assistant

Chair Billy Don Clark called the meeting to order at 12:15 p.m. He called on Judge Greg Tyra to give the invocation. The Committee cited the Pledge of Allegiance. Chair Clark asked for self-introductions from the assembled group.

Chair Clark went to agenda item five which was public comment. He asked if anyone from the public had any comments. There were no comments.

Chair Clark addressed the next item on the agenda which was the approval of the consent agenda. The consent agenda item was as follows: approval of the minutes of the Executive Committee meeting held on March 21, 2024. Chair Clark asked if anyone wished to remove the item from the consent agenda for further discussion. There being none, a motion was made by Judge Greg Tyra and seconded by Judge Randy Jackson to approve the consent agenda as presented. Motion carried.

Chair Clark went to agenda item seven which was a report from the Criminal Justice Advisory Committee. He asked Mr. Wilde to discuss this item. Mr. Wilde stated the Criminal Justice Advisory Committee met on March 28, 2024 to consider and prioritize the grant applications under various law enforcement funding programs. He informed the General Membership Committee of the five grant categories which are: Justice Assistance Grant (JAG), Truancy Prevention (TP), State Planning 421, Victims of Crime Act (VOCA) and Violence Against Women Act (VAWA). He stated there are five resolutions in the agenda packet where the projects are scored and ranked. He stated this is the recommendation of the Criminal Justice Advisory

NORTEX REGIONAL PLANNING COMMISSION

GENERAL MEMBERSHIP COMMITTEE MINUTES

April 18, 2024

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Committee and was being submitted to the General Membership Committee for final approval. He informed the General Membership Committee the Criminal Justice Division of the Governor's Office will fund projects based upon the local scoring and rankings. Chair Clark asked for a single motion to approve Resolutions #2980, #2981, #2982, #2983 and #2984. A motion to approve all resolutions was made by Judge Rusty Stafford and seconded by Judge Keith Umphress. Motion carried.

Chair Clark went to the next item which was review and approval of the Regional Project Priority Scoring Element for the Community Development Block Grant program for the Nortex region. He asked Mr. Wilde to speak on this subject. Mr. Wilde reminded everyone that Chair Clark appointed a sub-committee to review and establish regional priorities in regard to the CDBG program in this region for the next funding cycle. The sub-committee consisted of the following people:

Bert Cunningham	City of Bowie – City Manager
Lauren Bush	City of Seymour – City Secretary & Economic Development
Ronnie Allen	City of Crowell – Mayor
Danny Addison	City of Holliday – Public Works Director
Darell Kennon	City of Vernon – City Manager
Christina Neuman	City of Electra – Commissioner
Tom Parker	City of Olney – Economic Development

The sub-committee met and discussed the eligible activities under the CDBG program and created 1st Tier, 2nd Tier and 3rd Tier as priorities. He stated the sub-committee picked the following projects as follows:

- 1st Tier 50 pts - 03I Flood Drainage Improvements
03J Water/Sewer Improvements
03K Street Improvements.
- 2nd Tier 40 pts - 03A Senior Centers
03F Parks, Recreational Facilities
03L Sidewalks
- 3rd Tier 20 pts – 03D Youth Centers
03E Neighborhood Facilities
03M Child Care Centers
03O Fire Station/Equipment
03P Health Facilities
140 Rehab; Single-Unit Residential
14A Rehab; Single-Unit Residential, Utility Connections
020 Planning

He stated the form that reflects this is in the agenda packet and once approved we

**NORTEX REGIONAL PLANNING COMMISSION
GENERAL MEMBERSHIP COMMITTEE MINUTES**

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will be sending the form to the Texas Department of Agriculture to establish these priorities for our region. A motion to approve the regional priorities was made by Judge Randy Jackson and seconded by Judge Greg Tyra. Motion carried.

Chair Clark went to the next item on the agenda which was the Executive Director's report. He called upon Mr. Wilde to give his report. Mr. Wilde stated the Finance Department is preparing for our annual audit in late April. He stated the Texas Workforce Commission monitors will conduct a monitoring of workforce programs in mid-May. He stated the Aging Department has begun working with the senior centers for rate negotiations for the next fiscal year. Mr. Wilde stated the AAA staff participated in a health fair in Wichita County during this past month. He stated his AAA staff is involved with Electra Memorial Hospital for Matter of Balance training. He stated his 9-1-1 staff was continuing to monitor the local 9-1-1 systems with no issues arising. Mr. Wilde stated his Homeland Security Department is hosting a G300 Intermediate Incident Command Training on May 13 – May 15th for those wishing to attend. He stated the Housing Services Department is continuing to assist with prevention of evictions and loss of utilities concerning residents. He stated his staff is working with Catholic Charities on housing issues for veterans. Mr. Wilde stated the transportation advisory committee meeting met on April 17, 2024 to discuss a transportation survey for residents within this region. He stated his staff was still waiting on TCEQ to approve the solid waste projects submitted for funding. He stated the Criminal Justice Department has the following classes scheduled: 06/18/2024 - TCIC/TLETS Mobile Access (TCOLE #4800 - 8 hours), 06/19/2024 - TCIC/TLETS Terminal Agency Coordinator (TAC) (TCOLE #3814 – 8 hours) and 06/20/2024 -TCIC/TLETS Associate Trainer Recertification (TCOLE #4805 – 8 hours). Mr. Wilde stated there is a link to sign up for these classes on the Nortex website.

Chair Clark stated the General Membership Committee would be going into Executive Session in accordance with Section 551.071 Legal: Pending or contemplated litigation. He asked everyone who is not a board member to please leave. The General Membership Committee went into Executive Session.

Chair Clark re-convened in open session and asked if there was any action to be taken from the Executive Session. Judge Randy Jackson made a motion that no action is to be taken. Mr. Bert Cunningham seconded the motion. Motion carried.

Mr. Wilde reminded everyone that there was an informal meeting concerning cooperative insurance after adjoining the General Membership Committee Meeting. There being no other business, the meeting was adjourned at 12:57 p.m.

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GENERAL MEMBERSHIP COMMITTEE MINUTES
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PASSED AND APPROVED THIS 16th day of May 2024.

ATTEST:

Mr. Billy Don Clark, Chair

Judge Randy Jackson, Vice-Chair

**NORTEX REGIONAL PLANNING COMMISSION
 REGIONALLY COORDINATED TRANSPORTATION PLANNING COMMITTEE
 Wednesday, April 17, 2024, at 12:00 P.M.
 4309 Jacksboro Highway, Suite 200
 Wichita Falls, Texas**

Committee Members:

City/County

Lin Barnett	City of Wichita Falls (MPO)
Donna Moore	Rolling Plains Management Corporation
Lisa Newell	Rolling Plains Management Corporation
Lisa McDaniel	Workforce Solutions North Texas
Diane Morgan	Nortex Regional Planning Commission
DeeAnna Booker	Nortex Regional Planning Commission
Renee Williams	Nortex Regional Planning Commission
Rhonda Pogue	Citizen Wichita Falls

Staff:

Adam Steed	Director of Economic Development
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Chair Lin Barnett called the Regionally Coordinated Transportation Planning Committee meeting to order at 12:17 p.m. He thanked everyone for attending. The committee members introduced themselves.

Chair Barnett then addressed the next item on the agenda which was review and approval of the minutes from the meeting on February 21, 2024. Chair Barnett asked if there were any additions, deletions or corrections to the minutes as presented. There being none, a motion was made by Ms. Lisa McDaniel and seconded by Ms. Donna Moore. Motion carried.

Chair Barnett then addressed item number three on the agenda which was Ridership Survey. Mr. Adam Steed discussed the changes to the survey as suggested by the committee versus the previous survey. Ms. Pogue suggested that question #5 regarding age end with 60+ because the starting age for eligibility within the Area Agency on Aging is 60 years old. Chair Barnett called for a vote to approve the changes to the Survey. Ms. Pogue motioned to approve the charges and Ms. Morgan seconded. The motion carried. Mr. Steed then spoke about the rollout of the survey to all interested parties for a period of thirty days. Chair Barnett suggested that there be a hard deadline set for survey collection. Ms. Moore then suggested the use of a QR code as a means to collect survey data with which the committee agreed.

**Nortex Regional Planning Commission
Regionally Coordinated Transportation Planning Committee
April 17, 2024**

Chair Barnett then addressed agenda item number four which was Committee feedback on the Quarterly Progress Index (QPI). Mr. Steed discussed what progress had been made. He said that some updates had been made but that he was still awaiting information from the Transit Agencies.

Chair Barnett then addressed agenda item number five which was the Nortex Health and Human Services (HHS) staff ride via area transit agencies. Mr. Steed said that it was important that members of the HHS staff and the Committee experience the services first-hand. Mr. Steed said it was a matter of finding a date that worked for the HHS staff to carve out time to ride public transportation. Ms. Moore suggested the beginning of May. Ms. Pogue suggested that everyone who plans to ride book their ride individually to have a more accurate experience.

Chair Barnett then moved on to agenda item six which was other business. There being no further business to discuss, Chair Barnett adjourned the meeting at 12:51 p.m.

**Nortex Regional Planning Commission
HUMAN SERVICES ADVISORY COUNCIL MINUTES
Monday, April 29, 2024
2:00 P.M.
Nortex Regional Planning Commission
4309 Jacksboro Highway, Suite 200
Wichita Falls, Texas**

Committee Members:

Erin Perkins

Pat Daughtery

Elvia Salinas

Alternates:

Gary Wallace for Shelly Bailey

Guest:

Courtney Sheppard, HHSC

Nortex Staff:

Renee Williams-AAA Director
Dee Anna Booker-ADRC Manager
Diane Morgan-Housing Services Director
Carol Chatterton-Ombudsman Assistant

Brandy Williams was not present so Dee Anna called the meeting to order at 2:05 p.m.

Dee Anna asked if everyone had the opportunity to review the minutes of the January 2024 meeting and asked if there were any revisions, additions, or corrections. There were none. Carol Chatterton made a motion to approve the minutes as submitted. Diane Morgan seconded the motion, and the minutes were approved.

Area Agency on Aging of North Texas

Renee Williams, Area Agency on Aging (AAA) Director, stated that she didn't have a lot to report other than she is working on monthly and quarterly reports. Closeout has been completed. She also mentioned that we are more than half way through the year and the AAA is tightening up on some of our assistance. We are requiring disconnect notices for help with utilities and are limiting assistance to \$300.00 and to once a year. Also, clients needing dental assistance must go through Adult Protective Services first. We are trying to conserve our funding in order to assist as many clients as possible. Renee also announced that Dee Anna had some exciting news to share.

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Human Services Advisory Council Minutes
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North Texas Aging & Disability Resource Center

Dee Anna Booker, Aging and Disability Resource Center (ADRC) Manager, informed that our ADRC program grant proposal has been successfully evaluated which means we made it through the first level of the award process.

ADRC calls have increased and all deliverables have been delivered in a timely manner.

There was no one present who had not completed a conflict of interest form.

Dee Anna mentioned that, at the last meeting, the Advisory Council had elected Chair Brandy Williams and Vice Chair Erin Perkins. Erin advised that Brandy is no longer with the IDD portion of HHSC due to down-sizing. Since we only learned of this at the time of this meeting, we will need to vote to move Erin into the position of Chair and consider other possibilities for Vice Chair at the next meeting. Dee Anna agreed to get with Erin prior to the next meeting regarding the agenda.

Each member gave updates and additional information regarding their specific program.

The next regular meeting of the Advisory Council is scheduled for July 29, 2024 at 2:00 p.m. at Nortex Regional Planning Commission.

There being no further business, the meeting adjourned at 3:04 p.m.